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Foreign and Commonwealth Office

London SW1A 2AH

4 August 1981

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Dear Malcolm

Informal Meeting of European Ministers of Justice,
Montreux, 10 September

Thank you for your letter of 20 July 1981.

With regard to transport, the Consulate-General in Geneva have confirmed that they will be able to provide one car, capable of accommodating four people and their luggage for the journeys from Geneva airport to Montreux and back. This means that it will be necessary to request the Swiss authorities to provide a further car to accommodate two members of the delegation (assuming that it will comprise six persons in all). We shall ask the Embassy in Berne to approach the Swiss authorities accordingly and in the meantime it would be helpful if each Minister could indicate that the delegation as a whole will require one further car.

On the question of security, we would prefer to leave security arrangements to the Swiss authorities, in accordance with normal practice.

I should be grateful if future correspondence relating to arrangements for the informal meeting could be addressed to Mr J Siddle, FCO Legal Advisers.

I am copying this letter Mike Pattison (No 10), Murdo Maclean (Government Whips Office), Barry Hilton (Cabinet Office), Mrs Pitt (Attorney General's Office) and Margaret McCormack (Home Office).

Yours sincerely
C. Jebb

(C Jebb)
Assistant Private Secretary

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4 AUG 1981

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Mr Garrett

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State for Foreign & Commonwealth Affairs,
Foreign & Commonwealth Office,
Downing Street,
London SW1A 2AH.

20 July 1981

INFORMAL MEETING OF THE EUROPEAN MINISTERS' OF JUSTICE,
MONTREAUX, 10 SEPTEMBER 1981

As your department is already aware, there is to be an informal meeting of the European Ministers of Justice in Montreaux on 10th September 1981. The U.K. delegation comprises the Attorney General, Mr. Fairbairn and Mr. Timothy Raison (with officials Mr. Fairbairn will be accompanied by Mr. W. Chalmers, the Crown Agent in Scotland).

I attach a copy of a Questionnaire I have been asked to complete for Mr. Fairbairn's delegation. This shows all the travel times etc. There are however two items which are still to be arranged i.e. security and transport from and to Geneva Airport. Can I assume that your office can make the necessary arrangements through the U.K. Embassy in Switzerland?

Copies of this letter go to Mike Pattison (No.10), Murdo Maclean (Government Whips Office), Barry Hilton (Cabinet Office), Mrs. Pitt (Attorney General's Office) and Margaret McCormack (Home Office).

Ian Malcolm
Private Secretary

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INFORMAL MEETING OF THE EUROPEAN MINISTERS OF JUSTICE
Montreux, 9-10 September 1981
Q u e s t i o n n a i r e

Delegation (country) : U.K. Telephone Nr. of the Minister's
assistant : 01-212-0800

1. Arrival

- date of arrival at Geneva-Cointrin : 9 Sept. 1981

(for those delegations that will be arriving in Switzerland by way of Zurich-Kloten, we bring to your attention that approximately fifteen daily flights connect Zurich and Geneva; please consult enclosed schedule)

- approximate time of arrival : 15.20

by air

(flight number arriving at
Cointrin : BA 624)

other means of transportation

(please provide specifics) _____

place of arrival : Geneva

2. Transfer to Montreux Palace

On arrival at Cointrin Airport, will your Embassy be providing a vehicle to drive you to Montreux Palace ?

yes no

If this is not the case, do you wish to have a vehicle from the Confederation at your disposal ?

yes no

For how many persons (taking into account the accompanying persons) ?

What are your plans for the return trip ?

- Embassy vehicle available
- desire that the Confederation provide a vehicle

turn over, please

3. Reception at the Château de Chillon

Does your delegation plan to attend the reception given by the President of the Confederation K. Furgler on the evening of 9 September 1981 at the Château de Chillon ?

yes no

Number of participants : 2
(including accompanying persons)

4. Departure

- date of departure : 11 Sept. 1981

- approximate time of departure : - from Montreux Palace 9.00?

- from Geneva-Cointrin 10.00

(flight number : BA 621)

5. Security

Will you be accompanied by your own security service ?

yes no

If this is the case, would you please be so kind as to directly contact the service mentioned below so that the usual formalities may be taken care of :

Ministère public de la
Confédération
Police fédérale
à l'att. de M. Martin Peter
Taubenstr. 16

telephone : 031/61 46 35
or
031/61 45 11

telex : 32144

CH - 3003 Berne

The present questionnaire is to be returned as soon as possible (20 August 1981 at the latest) to the following address :

Office fédéral de la justice
Service du Conseil de l'Europe

CH - 3003 Berne

This service will also reply to any questions you may have concerning the organization of the Informal Meeting (telephone : 031/61 41 85 or 031/61 41 40).

Enclosure

20 JUL 1981

